



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
REGULAR MEETING AGENDA
MAY 1, 2018
6:00 PM
SANGER COUNCIL CHAMBER
1700 7TH STREET, SANGER**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

E. PUBLIC PARTICIPATION

(This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda and within the area of responsibility of the Committee. It is the policy of the Committee not to answer any questions impromptu and complaints should be referred to the City Clerk's Office. Speakers should limit their comments to (5) five minutes.)

F. CONSENT CALENDAR

(Matters listed under Consent Calendar are considered routine and will be approved by one motion and one vote. There will be no separate discussion of these items unless requested by a member of the audience or a Committee Member in which case the item will be removed from the Consent Calendar and considered separately.)

1. **SUBJECT:** Minutes for the regular meeting held on April 3, 2018.
RECOMMENDATION: Approve minutes.

G. DEPARTMENT REPORTS

1. **SUBJECT:** Grant Recommendations – Gang Prevention/Intervention Programs.
RECOMMENDATION: The Grant Review Subcommittee recommends: award grant funding of \$99,200 to the Police Department for the GREAT Program; consider funding to SAM Academy and the Boys and Girls Club pending further information from the agencies; no funding be awarded to NUE P.A.T.H. and Youth Life California Central Region.
2. **SUBJECT:** Measure S 2018-2019 and 2019-2020 Proposed Budget.
RECOMMENDATION: For review by the Citizen's Oversight Committee to provide recommendation to the City Council.

3. SUBJECT: Measure S 10-Year Spending Plan.
RECOMMENDATION: That the Citizen's Oversight Committee approve the Measure S 10-Year Spending Plan prepared by the Police and Fire Departments.
4. SUBJECT: Measure S Budget, Revenue and Expenditure Reports – March 2018.
RECOMMENDATION: This is not an action item. It is for information and review purposes only.
5. SUBJECT: Consideration of a Special Meeting.
RECOMMENDATION: That the Citizen's Oversight Committee set a special meeting for the purpose of the City Attorney's presentation of draft ordinances clarifying the expenditure language of Measure S.
6. SUBJECT: Police Department Update.
RECOMMENDATION: Information item.
7. SUBJECT: Fire Department Update.
RECOMMENDATION: Information item.

H. STAFF COMMUNICATIONS

I. MATTERS INITIATED BY COMMITTEE MEMBERS

J. NEXT SCHEDULED MEETING

1. The next regular meeting is scheduled for Tuesday, June 5, 2018 at 6 p.m.
1. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meetings will be held May 3 and May 17, 2018.

K. ADJOURNMENT



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
REGULAR MEETING MINUTES
APRIL 3, 2018
6:00 PM
SANGER COUNCIL CHAMBER
1700 7TH STREET, SANGER**

A. CALL TO ORDER

The Committee called the meeting to order at [6:00:29 PM](#).

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Committee Member Tony Gonzales.

C. ROLL CALL

Present: Chair Sue Simpson, Vice Chair Joann Mares, Secretary James Miser, Committee Member Tony Gonzales, Committee Member Melissa Griggs
Absent: None

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Committee by motion of Member Gonzales moved to approve the agenda as presented. The motion was seconded by Member Griggs and approved by the following vote:

AYES: Simpson, Mares, Miser, Gonzales, Griggs
NOES: None
ABSTAIN: None
ABSENT: None

E. PUBLIC PARTICIPATION

Dr. Jerry Valadez expressed his disappointment that the recommendation did not get passed by the City Council as well as ideas of missed communication and erroneous information. He asked the Committee to start again and for them to ask that the motion be rescinded. He said there was confusion that was raised in the conversation with a new motion made, erroneous documentation of the motion versus what is on the audio tape. The difference is grounds for being rescinded along with other reasons. In talking to Council Members, there doesn't seem to be a clear line of communication with the non-profit reports, results the organization are getting, and other information.

F. CONSENT CALENDAR

1. SUBJECT: APPROVED - Minutes for the regular meeting held on March 6, 2018.

There is a correction to be made from the minutes of March 6, 2018. Under organizations, Community Service Workshop should be Community Science Workshop.

The Committee by motion of Member Griggs moved to approve the minutes as corrected. The motion was seconded by Secretary Miser and approved by the following vote:

AYES: Simpson, Mares, Miser, Gonzales, Griggs
NOES: None
ABSTAIN: None
ABSENT: None

G. DEPARTMENT REPORTS

1. **SUBJECT:** Ordinance Clarifying Expenditure Language of Sanger Police, Fire, Paramedic 9-1-1 Emergency Response and Gang/Drug Prevention Special Transactions and Use Tax Ordinance (known as Measure S Ordinance).

City Attorney Hilda Cantú Montoy presented this item. She apologized for the miscommunication between herself and the City Manager, which is why the document was received the day before.

City Attorney Montoy presented on the edits made. The main focus was to edits made to Section 66-214, which is the core of how the tax proceeds may be used as approved by voters.

City Attorney Montoy, City Manager Tim Chapa and Administrative Services Director Gary Watahira answered questions and concerns addressed by the Committee, which included: issues with using baseline numbers, rather than percentages; grants that were included in a previous budget; language used within the new edits; concerns with mandatory minimums and areas that need to be addressed for further clarification.

Public Comment:

Kevin Carter addressed the concern of only getting the document for review the night before. To his understanding, agendas and supporting documents are to be posted within a certain timeframe prior to the meeting. He also feels the Committee should work with percentages used in the meeting of July 6, 2017 projected budget. There has been changes with the value of money from now compared to 2008.

Dr. Jerry Valadez requested clarification for the gang prevention and intervention programs. Grants are not designed to be supplemental to something else. He said there needs to be clarification on the language and how it's to be used.

Henry Provost advised the Committee to table the item until the investigation has been completed. In addition, the committee is dealing with words when needs to be more on intent of people.

City Attorney Montoy responded to the concerns of posting documents prior to the meeting. Per the Brown Act, the agenda is to be posted 72 hours in advance. This requirement does not apply to any supporting documents, but it is good practice to do so. She apologized again; there was miscommunication which is why the Committee did not receive the document sooner. She said she does not recommend the Committee table the item and that they move forward.

Secretary miser motioned to table the item until the next meeting. The motion was seconded by Member Gonzales and the Committee moved into discussion.

Chair Simpson suggested that rather than tabling, the Committee instead give direction to City Attorney Montoy to make corrections. This will continue to move the item forward. If the Committee chooses to table the item, it stops.

The motion failed by the following vote:

AYES:	Miser, Gonzales
NOES:	Mares, Simpson
ABSTAIN:	Griggs
ABSENT:	None

Chair Simpson moved to direct City Attorney Montoy to adjust Part D for clarification to include gang and drug programs and to include ambulance as part of fire. The motion was seconded by Vice Chair Mares and failed by the following vote:

AYES:	Simpson, Mares
NOES:	Miser, Gonzales, Griggs
ABSTIAN:	None
ABSENT:	None

The Committee by motion of Vice Chair Mares moved to have City Attorney Montoy draft two alternative ordinances, one to include percentage in lieu of baseline amounts and the other to include baseline amounts. The motion was seconded by Chair Simpson and approved by the following vote:

AYES:	Simpson, Mares, Gonzales, Griggs
NOES:	Miser
ABSTAIN:	None
ABSENT:	None

2. SUBJECT: Measure S Budget, Revenue and Expenditure Reports – February 2018.

Administrative Services Director Gary Watahira presented on this item. Committee Member Griggs asked about overtime amounts for the Fire Department which has increased.

Director Watahira stated they did have a midyear adjustment to account for that overtime.

3. SUBJECT: Compliance Audit Update and Options.

Due to Brown Armstrong CPAs recommending that another audit firm conduct the compliance audit, the Citizen's Oversight Committee considered contracting with the auditing firm of Patel and Associates, LLP, from the Public Safety Audit Request for Proposals, or conduct a new request for proposal process.

Director Watahira presented on this item. Patel and Associates came in second during the first RFP process and is a firm to consider. The cost would be roughly \$15,000 to \$23,000 and would be based on some of the work already done. Another option would be to go out for a new proposal.

Secretary Miser suggested putting it out again. Also, he will not approve anything without first reviewing the contract so that the Committee knows exactly what they're voting on.

The Committee by motion of Member Griggs moved to send out a new RFP for a compliance audit of Measure S funds. The motion was seconded by Member Gonzales and approved by the following vote:

AYES:	Simpson, Mares, Miser, Gonzales, Griggs
NOES:	None
ABSTAIN:	None
ABSENT:	None

4. SUBJECT: Police Department Update.

Police Chief Silver Rodriguez provided an update. The GREAT officer is on pace to complete all presentations to Sanger schools and should be done by mid-May or so. The feedback from faculty, parents and children has all been positive.

Chair Simpson asked if the GREAT officer is sending/referring students to other non-profits.

Chief Rodriguez responded no, but she is working as an outreach to youth whom have been referred to her by schools or teachers.

5. SUBJECT: Fire Department Update.

Fire Chief Greg Tarascou presented on this item. He said the Coffee with the Chiefs event was a success. They have been busy and there is some new stuff he will bring to the committee in May.

Member Griggs asked what the overtime is used for.

Chief Tarascou responded that it's anything above regular hours and it's not only used for fires but there are a lot of factors involved. The Department is reimbursed for fires and that money will go back to the Measure S fund.

H. STAFF COMMUNICATIONS

Administrative Services Director Watahira received grant applications and would like to get recommendations in the May 1st meeting so that the Committee can meet soon.

Chair Simpson stated she wants two people from the Committee to serve again: herself and Member Griggs.

I. MATTERS INITIATED BY COMMITTEE MEMBERS

Member Gonzales asked that Director Watahira send him a copy of the RFP to review and educate himself on what's going on.

Secretary Miser stated he's been trying to offer an olive branch for the past three meetings, between the City and the Committee to establish communication. Results have been silence. On March 18, 2018 he submitted a freedom of information request. He received a letter from the city clerk stating they would take care of it. Per the freedom of information act, you have ten days to respond with data; at this point the city is not in compliance with the act. He said it is not the City Clerks fault.

Member Griggs said she attended the City Council meeting. The COC request was not fully presented. She was disappointed at what was communicated as it was not the full recommendation. She would have liked to see money reallocated to the non-profits this year. There was confusion that came from one Council Member. She said they requested to show how the non-profits would have used the money. Had the other two organizations not applied, we would have seen how the other organizations would have used that money. Resolution 4262 Section 6 requests presentations be given at a joint meeting. The City Council knew when presentations are taking place and still decided not to show up. Currently, the organizations do not have enough to cover the first part of summer. She agrees with Dr. Valadez to rescind the request to have them vote again for the organizations to have the money this year, rather than next.

Chair Simpson stated it was written so the City Council would decline it. If they needed extra scope of work, they could have looked at the original request. She is disappointed our youth are not being honored a little more.

Eli Ontiveros stated he is there as a resident. In addition, he was selected to serve as the liaison between the City Council Members and the Citizen's Oversight Committee.

Secretary Miser added that in the audio recording of the meeting on January 15, 2009 there is a discussion about why the ordinance is structured the way it is and why it's important they keep it that way.

J. NEXT SCHEDULED MEETING

1. The next regular meeting is scheduled for Tuesday, May 1, 2018 at 6 p.m.
1. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meetings will be held April 5 and April 19, 2018.

K. ADJOURNMENT

Being no further business the Committee adjourned their meeting at [7:48:35 PM](#).



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Gary Watahira, Administrative Services Director
Subject: Grant Recommendations Gang Prevention/Intervention Programs

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

From the discussion with the Grant Review Subcommittee, the recommendation is to award the proposed grant funding of \$99,200 to the Police Department for the GREAT Program. The Subcommittee also recommends the consideration of awarding funding to the SAM Academy and the Boys and Girls Club pending further information from the agencies. Lastly, the Subcommittee recommends no allocation be awarded to NUE P.A.T.H and Youth Life California Central Region.

EXECUTIVE SUMMARY:

The Measure S Grant Review Subcommittee consisting of Chairperson Sue Simpson, Committee Member Melissa Griggs, Fire Chief Greg Tarascou and Administrative Services Director Gary Watahira received a total of five applications for FY 2018-19 funding considerations: Sanger Police Department, Young Life Central California Region, the Boys and Girls Club, NUE P.A.T.H. and the SAM Academy. After review of the applications, the Subcommittee recommends funding the Police Department's GREAT Program. Further, the Committee would like clarification from the SAM Academy and the Boys and Girls Club to ensure compliance with grant requirements to meet grant prevention objectives. The Subcommittee also recommends that NUE P.A.T.H. and Youth Life California Central Region not be funded. It is the Subcommittee's opinion that neither program meets the policy requirements and/or the objectives of the program.

Prepared by: Gary Watahira

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:		COUNCIL ACTION:		
		APPROVED	DENIED	NO ACTION
<input type="checkbox"/>	Consent		<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Info Item		<input type="checkbox"/>	Matter Initiated by a Council Member
<input checked="" type="checkbox"/>	Action Item		<input type="checkbox"/>	Other
<input checked="" type="checkbox"/>	Department Report		<input type="checkbox"/>	Continued to: _____
<input type="checkbox"/>	Redevelopment Agency		<input type="checkbox"/>	

BACKGROUND:

The Measure S Committee assigns two members and the City of Sanger assigns two staff members to evaluate grant applications for gang prevention from non-profit community-based organizations. The Grant Review Subcommittee received the five applications on April 6, 2018 and met on April 24, 2018 to discuss the applications and make recommendations to the Citizen’s Oversight Committee.

The requests for funding were as follows:

NUE P.A.T.H.	\$240,000
Sanger Police Department	\$99,200
SAM Academy	\$83,375
Boys & Girls Club	\$33,280
Young Life Central Cal.	<u>\$15,600</u>
	\$471,455

After reviewing the applications and the grant program guidelines the Subcommittee recommends the continued funding of the GREAT Program. This program was implemented in FY 17-18 and was approved for a two-year program; this is Year 2 of 2. The Subcommittee also developed a list of questions for the SAM Academy and Boys and Girls Club and sent them out via email for review and clarification.

At this time, the Grant Review Subcommittee recommends that NUE P.A.T.H. and the Young Life programs are not funded with grant funding from the Measure “S” fund due to these programs not meeting the intent of the grant and not within the scope of the grant program guidelines.

FISCAL IMPACT:

The Grant Review Subcommittee is recommending that the Citizen’s Oversight Committee recommend to the City Council an appropriation of grant funding in the amount of \$200,000 for grant programs. This is to include the GREAT program and recommended funding for the SAM Academy and Boys and Girls Club will be brought back to a subsequent Citizen’s Oversight Committee meeting for consideration following receipt of further information.



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Gary Watahira, Administrative Services Director
Subject: Measure S 2018-2019 and 2019-2020 Proposed Budget
Attachments: Measure S Proposed Budget and Request Justification

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

For review by the Citizen's Oversight Committee to provide recommendations to the City Council.

EXECUTIVE SUMMARY:

Presentation of the Measure S proposed budget for fiscal years 2019 and 2020 to the Citizen's Oversight Committee. Also, included for review are the justifications for requested budget items.

BACKGROUND:

The City is currently preparing the proposed budget for fiscal years 2019 and 2020. The proposed budget for Measure S funding is provided to the Citizen's Oversight Committee for review and recommendations prior to submitting the proposed budget to the City Council.

REASON FOR RECOMMENDATION:

To provide the Sanger City Council with the Committee's recommendation.

FISCAL IMPACT:

None.

Prepared by: Gary Watahira

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: _____

ALTERNATIVES:

N/A

ACTIONS FOLLOWING APPROVAL:

Recommendations provided to the City Council.

Row Labels	Sum of FY 18 Amended	Sum of FY 18 Estimates	Sum of FY 19 Proposed	Sum of FY 20 Proposed
Police	1,270,880	1,269,533	1,915,191	1,544,092
Wages & Benefits	891,109	891,109	1,194,840	1,194,840
208-040-101-5110-DIRECT LABOR-REGULAR	438,201	438,201	612,614	612,614
208-040-101-5111-MEAS S	83,898	83,898	193,800	193,800
208-040-101-5120-DIRECT LABOR-TEMPORARY	750	750	750	750
208-040-101-5130-OVERTIME	75,000	75,000	75,000	75,000
208-040-101-5210-PERS EXPENSE	92,433	92,433	99,615	99,615
208-040-101-5220-SOCIAL SECURITY	38,390	38,390	35,734	35,734
208-040-101-5310-HEALTH INSURANCE	118,278	118,278	122,886	122,886
208-040-101-5320-WORKERS COMPENSATION	36,109	36,109	39,610	39,610
208-040-101-5340-EMPLOYEE ASSISTANCE PROGRAM	238	238	238	238
208-040-101-5350-FITNESS PROGRAM	1,092	1,092	1,092	1,092
208-040-101-5411-CELL PHONE ALLOWANCE	720	720	1,500	1,500
208-040-101-5420-UNIFORM ALLOWANCE	6,000	6,000	12,000	12,000
Operations	255,496	263,424	342,351	243,502
208-040-101-6123-SUPPLIES-SAFETY	38,000	37,500	38,000	38,000
208-040-101-6124-SUPPLIES-OTHER	13,000	13,000	13,000	13,000
208-040-101-6126-SUPPLIES-RESERVE PROGRAM	30,000	25,000	30,000	30,000
208-040-101-6127-SUPPLIES-VOLUNTEER PROGRAM	4,000	3,100	4,000	4,000
208-040-101-6147-PATROL CAR UNIT EQUIPMENT	2,000	2,315	2,000	2,000
208-040-101-6245-GANG INTERVENTION/PREVENTION	101,151	97,000	200,000	101,151
208-040-101-6290-SVCS-PROFESSIONAL SERVICES	-	11,700	-	-
208-040-101-6431-GENERAL LIABILITY PREMIUMS	9,681	9,681	8,800	8,800
208-040-101-6432-PROPERTY PREMIUMS	1,286	1,286	1,501	1,501
208-040-101-6437-HEALTH INSURANCE EXPENSE	1,434	1,434	-	-
208-040-101-6438-UNEMPLOYMENT INSURANCE	547	547	657	657
208-040-101-6445-DISABILITY INSURANCE	30,226	30,226	-	-
208-040-101-6448-RISK MGT ADMIN	956	956	956	956
208-040-101-6449-ERMA PERSONNEL INSURANCE	2,074	2,074	3,437	3,437
208-040-101-6455-LOW/HIGH VEHICLE INSURANCE	1,141	1,141	-	-
208-040-101-6521-TELECOMMUNICATIONS REGULAR	-	1,214	15,000	15,000
208-040-101-6730-TRAINING/WORKSHOPS/MEETINGS	5,000	5,000	5,000	5,000
208-040-101-6750-P.O.S.T. TRAINING	15,000	20,250	20,000	20,000
Capital	124,275	115,000	378,000	105,750
208-040-101-7239-PATROL VEHICLES	25,000	25,000	228,000	-
208-040-101-7241-SURVEILLANCE CAMERAS	6,375	-	-	-
208-040-101-7243-TASERS	15,000	15,000	-	-
208-040-101-7244-MDC	68,000	68,000	72,000	72,000
208-040-101-7245-IT EXTRACTIONS	9,900	7,000	28,000	17,000
208-040-101-7246-K9 POSITION	-	-	-	16,750
208-040-101-7247-RADIO IMPROVEMENTS	-	-	50,000	-

Row Labels	Sum of FY 18 Amended	Sum of FY 18 Estimates	Sum of FY 19 Proposed	Sum of FY 20 Proposed
Fire	1,489,577	1,489,177	1,535,650	1,136,400
Wages & Benefits	462,710	462,710	635,790	635,790
208-050-101-5110-DIRECT LABOR-REGULAR	248,634	248,634	264,101	264,101
208-050-101-5111-MEAS S	43,312	43,312	121,800	121,800
208-050-101-5120-DIRECT LABOR-TEMPORARY	750	750	750	750
208-050-101-5130-OVERTIME	35,000	35,000	70,000	70,000
208-050-101-5140-FLSA & ACTING PAY	1,000	1,000	1,000	1,000
208-050-101-5210-PERS EXPENSE	46,029	46,029	46,519	46,519
208-050-101-5220-SOCIAL SECURITY	23,642	23,642	20,204	20,204
208-050-101-5310-HEALTH INSURANCE	30,876	30,876	78,697	78,697
208-050-101-5320-WORKERS COMPENSATION	30,907	30,907	30,160	30,160
208-050-101-5340-EMPLOYEE ASSISTANCE PROGRAM	136	136	136	136
208-050-101-5350-FITNESS PROGRAM	624	624	624	624
208-050-101-5420-UNIFORM ALLOWANCE	1,800	1,800	1,800	1,800
Operations	68,934	76,634	117,360	67,360
208-050-101-6124-SUPPLIES-OTHER	25,000	31,000	25,000	25,000
208-050-101-6130-UNIFORM EXPENSE	2,425	2,425	2,425	2,425
208-050-101-6290-SVCS-PROFESSIONAL SERVICES	-	11,700	50,000	-
208-050-101-6431-GENERAL LIABILITY PREMIUMS	6,402	6,402	5,819	5,819
208-050-101-6432-PROPERTY PREMIUMS	850	850	993	993
208-050-101-6437-HEALTH INSURANCE EXPENSE	948	948	-	-
208-050-101-6438-UNEMPLOYMENT INSURANCE	282	282	218	218
208-050-101-6445-DISABILITY INSURANCE	282	282	-	-
208-050-101-6448-RISK MGT ADMIN	632	632	632	632
208-050-101-6449-ERMA PERSONNEL INSURANC E	1,371	1,371	2,273	2,273
208-050-101-6455-LOW/HIGH VEHICLE INSURANCE	742	742	-	-
208-050-101-6730-TRAINING/WORKSHOPS/MEETINGS	30,000	20,000	30,000	30,000
Capital	957,933	949,833	782,500	433,250
208-050-101-7230-MACHINERY & EQUIPMENT	83,100	75,000	77,500	33,250
208-050-101-7235-FIRE TRUCK	600,000	600,000	600,000	400,000
208-050-101-7236-AMBULANCE	272,333	272,333	-	-
208-050-101-7245-NOTEBOOKS	2,500	2,500	-	-
208-050-101-7237-BREATHING APPARATUS	-	-	-	-
208-050-101-7238-COMMAND VEHICLES	-	-	105,000	-
Grand Total	2,760,457	2,758,710	3,450,841	2,680,492

**Fire Department
Measure S Requests**

FY	Dept	Acct	Description	Cost	Justification
2019	Fire	6290	Professional Services	50,000.00	New program, need to develop a Standards of Cover document, funds for consultant services
2019	Fire	7230	Machinery and Equipment	11,150.00	\$11,150 for Firefighting Tools and Equipment
2019	Fire	7230	Machinery and Equipment	7,500.00	\$7,500 for thermal imager replacement
2019	Fire	7230	Machinery and Equipment	6,850.00	\$6,850 for patient gurney retrofits and safety upgrades
2019	Fire	7230	Machinery and Equipment	6,000.00	\$6,000 for hose replacement program (1st of three years)
2019	Fire	7235	Fire Truck	600,000.00	Roll over from FY 17-18
2019	Fire	7230	Machinery and Equipment	30,000.00	\$30,000 for radio system upgrade (roll over from FY 17-18)
2019	Fire	7230	Machinery and Equipment	16,000.00	\$16,000 for Protective Clothing replacement (Year 2 of 3)
2019	Fire	7238	Command Vehicles	50,000.00	Replace 2001 GMC Envoy
2019	Fire	7238	Command Vehicles	55,000.00	Replace 2001 Chevrolet Silverado
			Total FY 2019	832,500.00	
2020	Fire	7235	Fire Truck	400,000.00	Balance of Fire Truck purchase
2020	Fire	7230	Machinery and Equipment	11,150.00	\$11,150 for tools and equipment
2020	Fire	7230	Machinery and Equipment	6,000.00	\$6,000 for hose replacement (Year 2 of 3)
2020	Fire	7230	Machinery and Equipment	16,100.00	Protective clothing replacement (Year 3 of 3)

Total FY 2020 433,250.00

4/27/2018

10:16 AM

**Police
Measure S Requests**

FY	Dept	Description	Cost	Justification
2019	Police	Seargeant	\$145,500.00	Addition Sgt. Position full salary and benefits
2019	Police	Cell Phone Allowance	\$780.00	Increase for staff additions
2019	Police	Uniforma Allowance	\$6,000.00	Increase for staff additions
2019	Police	POST Training	\$5,000.00	POST specialization training for Officers
2019	Police	Telecommunications Re	\$15,000.00	COMCAST increase to larger circuit, building improvements
2019	Police	Vehicles	\$154,000.00	(3) Ford Interceptors
2019	Police	Vehicles	\$39,000.00	(1) Chevrolet Traverse
2019	Police	Vehicles	\$35,000.00	Cheverlot pickup truck
2019	Police	K-9 Position	\$16,750.00	K-9 and Handler training
2019	Police	Radio Improvements	\$50,000.00	Radio antenna and building structure upgrades
		Body worn cameras	\$28,000.00	
		MDC	\$72,000.00	
		Total 2019	\$567,030.00	
2020	Police	Body worn cameras	17,000.00	
		Total FY 2020	\$17,000.00	



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Gary Watahira, Administrative Services Director
Subject: Measure S 10-Year Spending Plan
Attachments: Measure S 10-Year Spending Plan

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

The Citizens Oversight Committee approve the Measure S 10-Year Spending Plan prepared by the Police and Fire Departments.

EXECUTIVE SUMMARY:

The attached Measure S 10-Year Spending Plan was prepared by the Police and Fire Departments as required by the Measure S policies.

BACKGROUND:

As a requirement of the Measure S ballot approved on November 8, 2016, the attached 10-Year Spending Plan was prepared by the Police and Fire Departments.

FISCAL IMPACT:

No immediate fiscal impact. Spending plan for future budgets.

Prepared by: Gary Watahira

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: _____

ALTERNATIVES:

Not approve the plan as presented.

ACTIONS FOLLOWING APPROVAL:

The Measure S 10-Year plan will serve as direction to future Measure S budgets.

	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>FY 26-27</u>	<u>FY 27-28</u>
MDC Computers	\$ 72,000									
Graffiti Truck										
Radio Antennae	\$ 50,000									
K-9 and Handler (training)		\$ 16,750								
Replace Firearms					\$ 65,000					
Body Cameras (equipment & storage)	\$ 28,000	\$ 17,000	\$ 18,000	\$ 18,000						
Total Capital Outlay	\$ 378,000	\$ 33,750	\$ 293,000	\$ 18,000	\$ 220,000	\$ 65,000	\$ -	\$ 200,000	\$ -	\$ -
Total Police Expenditures	\$ 1,715,281	\$ 1,380,065	\$ 1,647,252	\$ 1,391,521	\$ 1,613,175	\$ 1,478,222	\$ 1,435,670	\$ 1,656,528	\$ 1,477,802	\$ 1,499,502
Grant Programs	\$ 200,000	\$ 100,000	\$ 100,000							
Total Operating Expenditures, Capital Outlay & Gang Prevention/Intervention	\$ 3,450,931	\$ 2,926,093	\$ 2,661,250	\$ 2,597,472	\$ 2,511,316	\$ 3,024,296	\$ 2,323,923	\$ 2,947,710	\$ 2,412,171	\$ 2,602,819
Anticipated Revenues	\$ 2,199,185	\$ 2,238,770	\$ 2,279,068	\$ 2,320,091	\$ 2,361,853	\$ 2,404,366	\$ 2,447,645	\$ 2,491,703	\$ 2,536,553	\$ 2,582,211
Fund Balance Forward	\$ (1,251,746)	\$ (687,322)	\$ (382,182)	\$ (277,381)	\$ (149,463)	\$ (619,929)	\$ 123,723	\$ (456,007)	\$ 124,383	\$ (20,607)
Prior Year Fund Balance	\$ 3,597,959	\$ 2,346,213	\$ 1,658,891	\$ 1,276,709	\$ 999,328	\$ 849,865	\$ 229,935	\$ 353,658	\$ (102,349)	\$ 22,033
Remaining Available Fund Balance	\$ 2,346,213	\$ 1,658,891	\$ 1,276,709	\$ 999,328	\$ 849,865	\$ 229,935	\$ 353,658	\$ (102,349)	\$ 22,033	\$ 1,426



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Gary Watahira, Administrative Services Director
Subject: Measure S Budget, Revenue and Expenditure Reports
Attachments: Measure S Budget, Revenue, and Expenditure Reports for March 2018

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

This is not an action item. It is for informational and review purposes only.

EXECUTIVE SUMMARY:

Attached are the Measure S Budget, Revenue, and Expenditure Report for the month of March 2018. This report includes the adopted budget amounts, expenditures that have been incurred during the month and year to date, and revenue that have been received during the month and year-to-date. The report also includes the percentages of revenues and expenditures received/spent year-to-date. The year-to-date expenditures through March 31, 2018, are 63.78% of the budget, and revenues are at 65.28 % of the budget. Due to normal processing times; the posting of activity is frequently about one month behind. At year end, additional postings to the fund may be made for up to 2 (two) months.

Highlights:

- Revenues continue to come in strong. Budget vs. Actuals year to date compared to last year is up 7.77%. Year to date FY 17 was 56.01%, FY 18 is 63.78%.
- Fire Capital includes payment for ambulance of \$220,800

Prepared by: Gary Watahira

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- | | | | |
|---|--------------------------|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> | <input type="checkbox"/> | Public Hearing |
| <input checked="" type="checkbox"/> Info Item | <input type="checkbox"/> | <input type="checkbox"/> | Matter Initiated by a Council Member |
| <input type="checkbox"/> Action Item | <input type="checkbox"/> | <input type="checkbox"/> | Other |
| <input type="checkbox"/> Department Report | <input type="checkbox"/> | <input type="checkbox"/> | Continued to: _____ |
| <input type="checkbox"/> Redevelopment Agency | | | |

BACKGROUND:

The Finance Department provides this informational report to the Citizen's Oversight Committee each month.

REASON FOR RECOMMENDATION:

The report is for informational and review purposes only.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

ACTIONS FOLLOWING APPROVAL:

N/A

City of Sanger
Measure S
Adopted Budget For FY 2017-18 and
Revenue & Expenditure Report For the Month Ended March 31, 2018

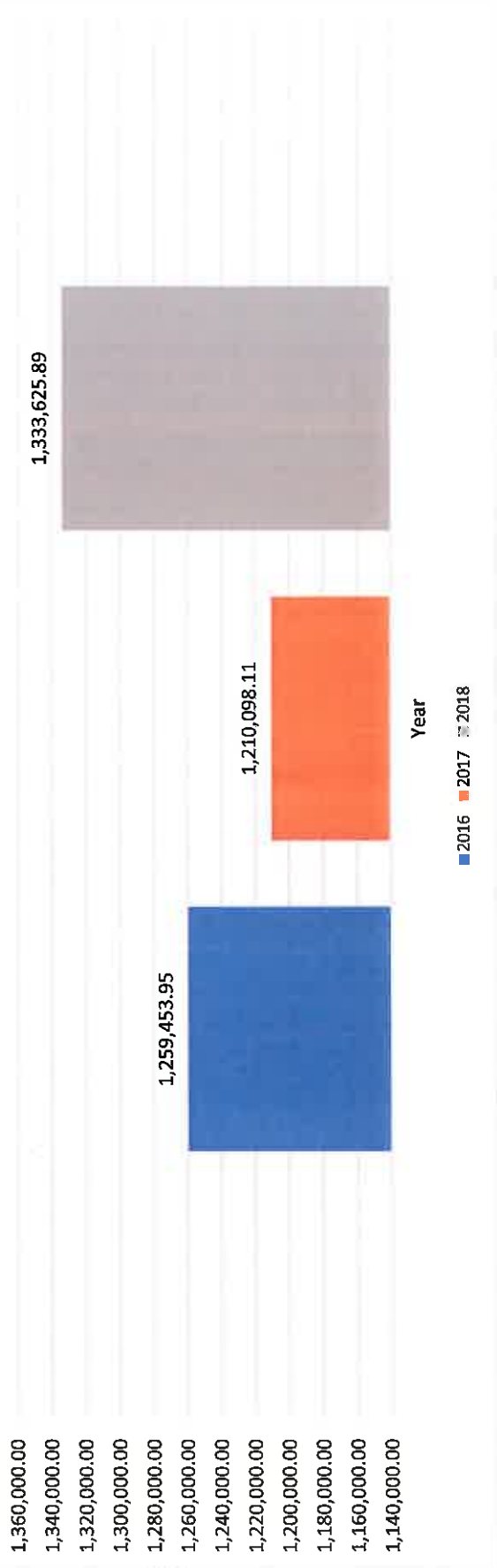
	Adopted Budget	Month To Date	Year-To- Date -	Percent, Year-To- Date
Revenue				
Sales Tax	2,042,946	182,370	1,334,125	65.30%
Miscellaneous Income	0	0	0	0.00%
Interest Income	0	0	3,158	0.00%
Total Revenue	2,042,946	182,370	1,337,283	65.30%
Expenditures - Police				
Wages Measure S	438,951	37,482	309,911	70.60%
Wages General Fund	83,898	6,992	62,924	75.00%
Overtime	75,000	4,465	38,800	51.73%
Other Benefits	293,260	16,506	153,103	52.21%
Total Wages & Benefits	891,109	65,445	564,738	63.37%
Services & Supplies	154,345	7,051	119,589	77.48%
Other Charges	0	0	0	0.00%
Total Operating Expenditures	1,045,454	72,497	684,327	65.46%
Capital Outlay	124,275	23,001	109,830	88.38%
Gang Prevention/Intervention	101,151	20,616	87,557	86.56%
Total Police Expenditures	1,270,880	116,113	881,714	69.38%
Expenditures - Fire				
Wages-Measure S	248,634	21,539	189,659	76.28%
Wages General Fund	43,312	3,609	32,484	75.00%
Overtime	35,000	2,088	33,028	94.37%
Other Benefits	135,764	10,057	105,166	77.46%
Total Wages & Benefits	462,710	37,294	360,337	77.88%
Services & Supplies	68,934	4,800	67,429	97.82%
Other Charges	0	0	0	
Total Operating Expenditures	531,644	42,093	427,765	80.46%
Capital Outlay	685,600	245,498.80	277,333.08	40.45%
Total Fire Expenditures	1,217,244	287,592	705,098	57.93%
Total Operating Expenditures, Capital Outlay & Gang Prevention/Intervention	2,488,124	403,706	1,586,813	63.78%
Net Operating Revenues (Expenditures)	(445,178)	(221,336)	(249,529)	
Prior Period Encumbrance-Ambulance	(272,333)	0	(19,449)	
Fund Balance Forward from FY 2016-17	3,461,925		3,461,925	
Remaining Available Fund Balance	\$2,744,413		\$3,192,947	

At month end, there are \$272,109 of outstanding encumbrances for capital outlay.

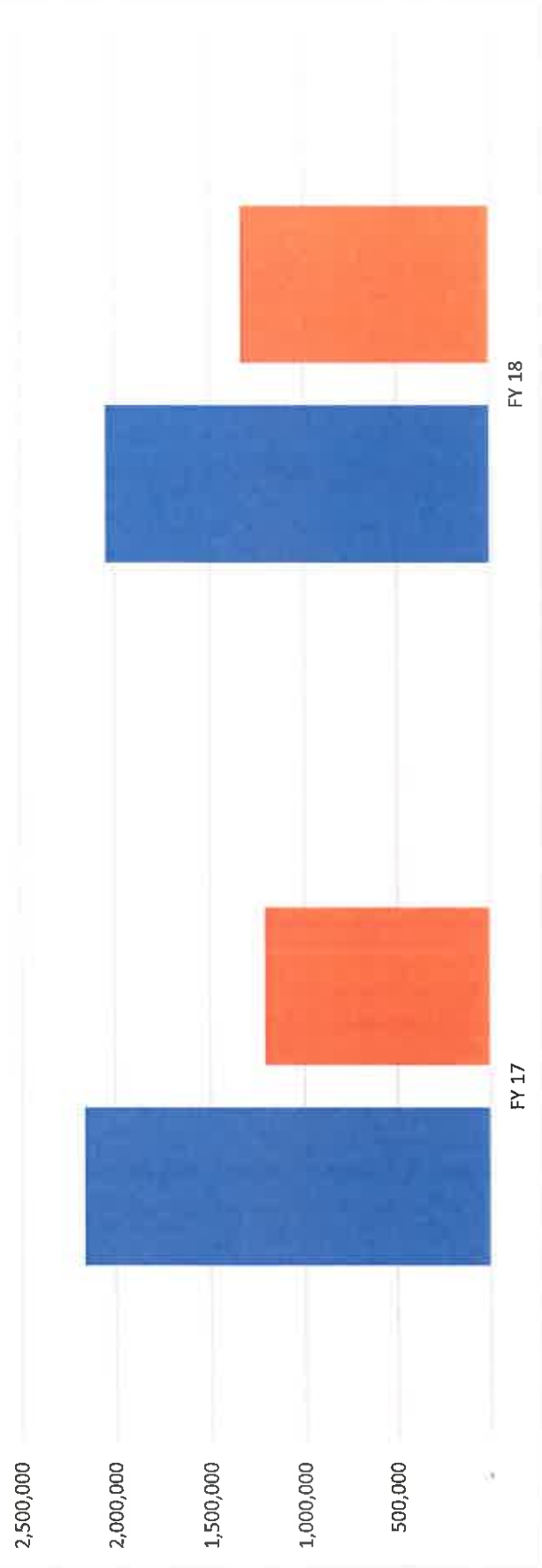
Revenues and expenditures shown reflect known activity through the report date on a cash basis. Typically, additional activity is accrued and recorded for four to eight weeks after the period ends.

To separate current year activity from prior years, the Fire Department's FY 17 Capital Outlay encumbrance of \$272,333 is reflected in the equity section of the financial report.

Measure S Revenue By Fiscal Year to Date FY 2016-2018



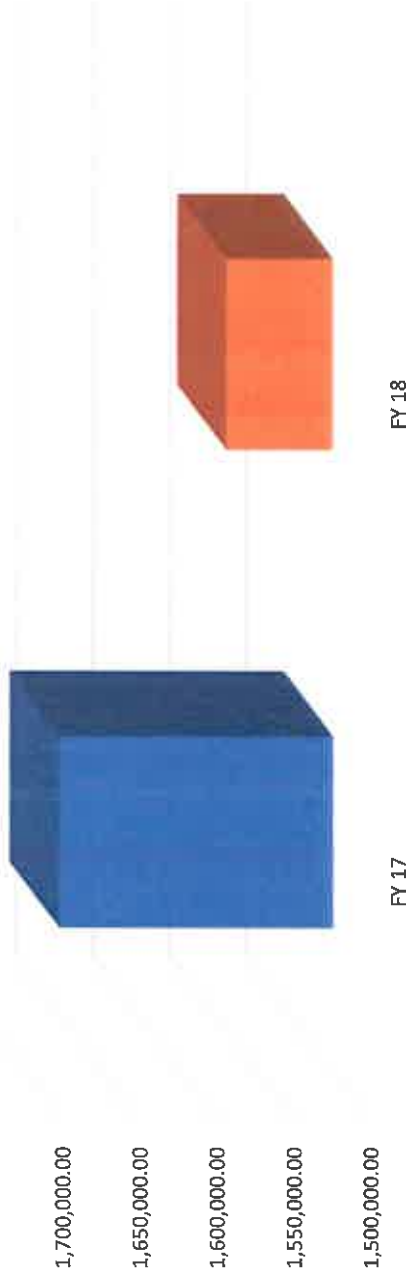
Measure S Revenue Budget vs. Actual



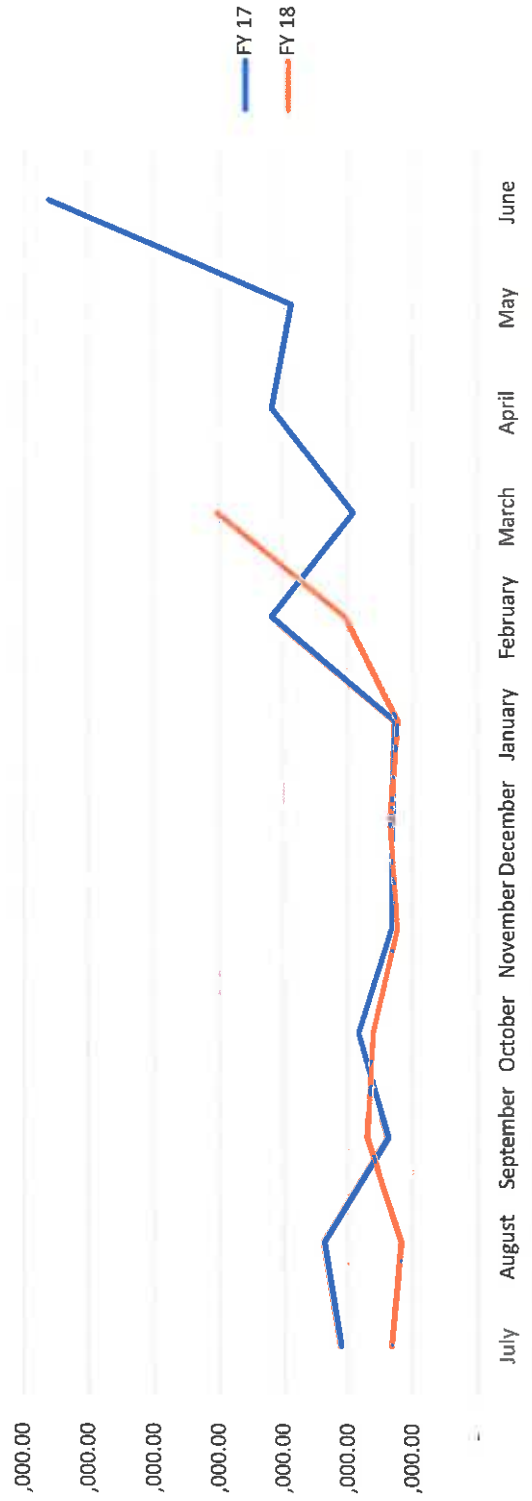
Measure S Revenue By Month FY 2016-2018



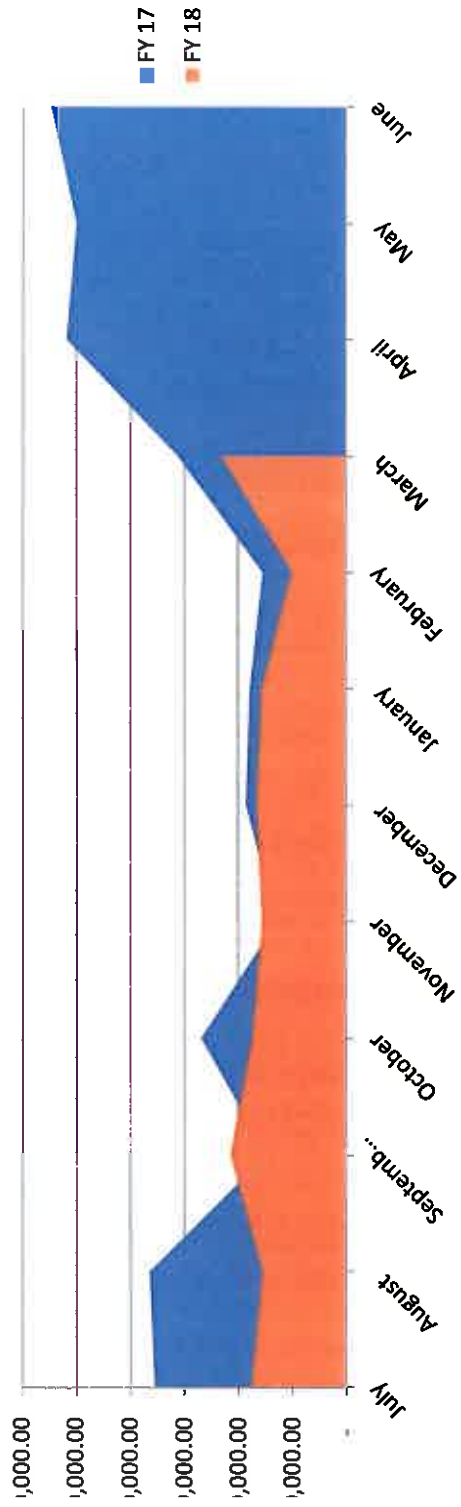
Total Measure S Expenditures - Year to Date



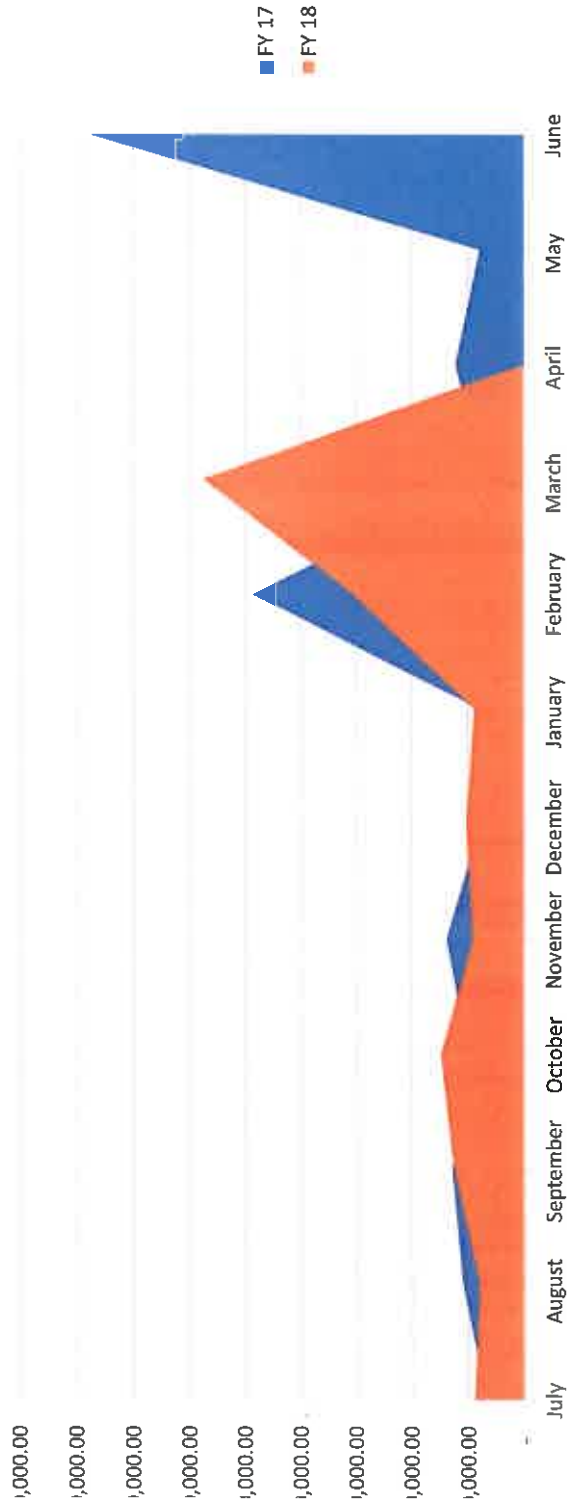
Total Expenditures by Month



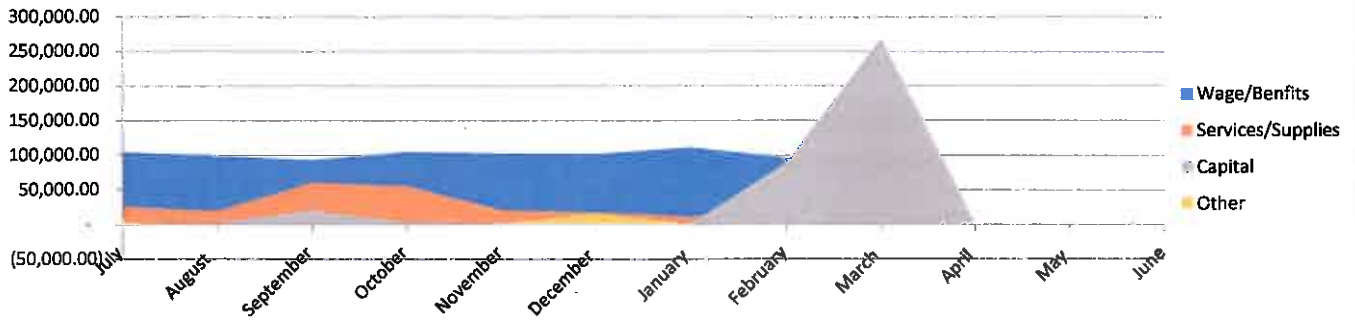
Measure S Police Expenditures



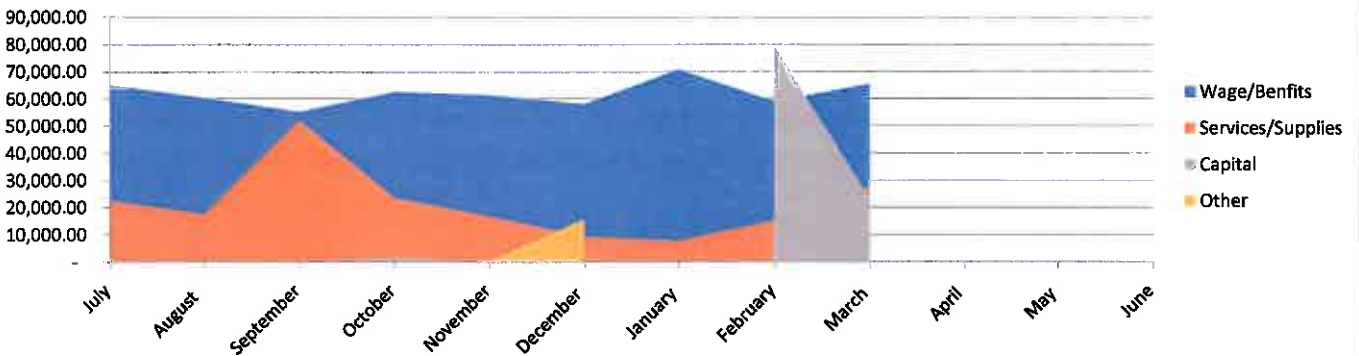
Measure S Fire Expenditures



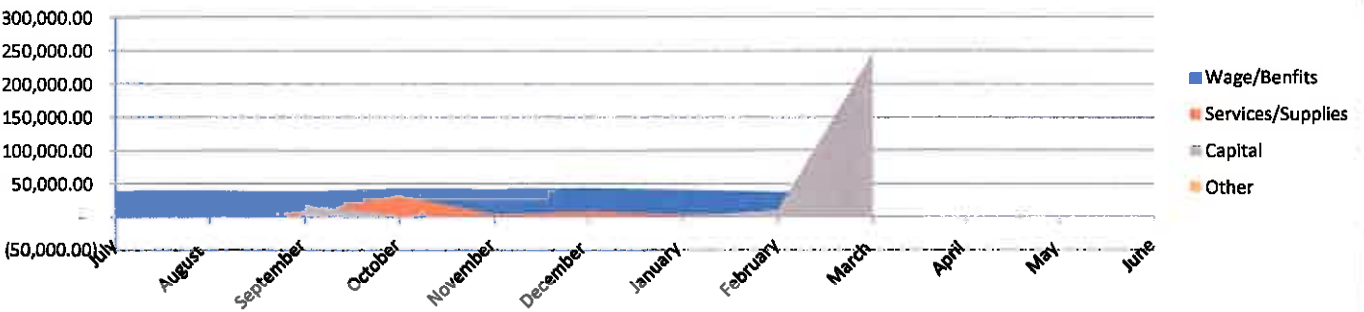
Measure S Expenditures by Category



Police Measure S Expenditure by Category



Fire Measure S Expenditure by Category



9-5



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Chairperson and Committee Members
From: Gary Watahira, Administrative Services Director
Subject: Consideration of Special Meeting
Attachments: None

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

That the Citizens Oversight Committee set a special meeting for the purpose of the City Attorney's presentation of draft ordinances clarifying the expenditure language of Measure S.

BACKGROUND:

At the April 3, 2018 Citizen's Oversight Committee, the Committee voted that the City Attorney draft two alternative ordinances addressing baseline amounts and percentages as mandatory minimums.

The City Attorney is available on May 22, 23, 29, 30.

Prepared by: Becky Padron, City Clerk

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: _____