



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
REGULAR MEETING AGENDA
JULY 3, 2018
SANGER COUNCIL CHAMBER
6:00 P.M.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

E. CEREMONIAL ITEMS

1. Termed Committee Members Sue Simpson and Tony Gonzales step down from the dais.
2. Newly appointed Committee Members John Perez-Arcuri, Frank Valles, and Jacob Villagomez will be given the Oath of Office and take their seat on the dais.

F. REORGANIZATION OF COMMITTEE OFFICERS

1. Secretary accepts nominations and conducts election proceedings for the position of Chairperson.
2. Newly elected Chairperson accepts nominations and conducts the election proceedings for the position of Vice Chair.
3. Newly elected Chairperson accepts nominations and conducts the election proceedings for the position of Secretary.

G. PUBLIC PARTICIPATION

(This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda and within the area of responsibility of the Committee. It is the policy of the Committee not to answer any questions impromptu and complaints should be referred to the City Clerk's Office. Speakers should limit their comments to five minutes.)

H. CONSENT CALENDAR

1. **SUBJECT:** Minutes for the special meetings held on May 29, 2018 and June 14, 2018.
RECOMMENDATION: Approve minutes.

I. DEPARTMENT REPORTS

1. SUBJECT: Cancellation of the August Regular Meeting.
RECOMMENDATION: That the Citizens Oversight Committee cancel the August 7, 2018 regular meeting due to a conflict with the annual National Night Out event and set a special meeting date in August.
2. SUBJECT: Measure S Budget, Revenue and Expenditure Reports for May 2018.
RECOMMENDATION: Information Item.
3. SUBJECT: Police Department Update.
RECOMMENDATION: Information item.
4. SUBJECT: Fire Department Update.
RECOMMENDATION: Information item.

J. STAFF COMMUNICATIONS

K. MATTERS INITIATED BY COMMITTEE MEMBERS

L. NEXT SCHEDULED MEETING

1. The next regular meeting is scheduled for Tuesday, September 4, 2018 at 6 pm.
2. City Council meetings are held on the first and third Thursday of each month. The next regularly scheduled City Council meetings will be held July 5 and July 19, 2018.

M. ADJOURNMENT



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SPECIAL MEETING MINUTES**

MAY 29, 2018

6:00 P.M.

Sanger Council Chamber

1700 7th Street

Sanger, CA 93657

A. CALL TO ORDER

The Committee called their special meeting to order at [6:00:49 PM](#).

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Committee Member Tony Gonzales.

C. ROLL CALL

Present: Chair Sue Simpson, Secretary James Miser, Committee Members Tony Gonzales and Melissa Griggs

Absent: None

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Committee by motion of Secretary Miser moved to approve the agenda as presented. The motion was seconded by Member Gonzales and approved by the following vote:

AYES: Simpson, Miser, Gonzales, Griggs

NOES: None

ABSTAIN: None

ABSENT: None

E. DEPARTMENT REPORTS

1. **SUBJECT:** Ordinance Clarifying Expenditure Language of Sanger Police, Fire, Paramedic 9-1-1 Emergency Response and Gang/Drug Prevention Special Transactions and Use Tax Ordinance (known as Measure S Ordinance).

City Attorney Hilda Cantu Montoy presented on this item. Two alternative ordinances were presented.

The Committee asked questions and discussed the language on Alternative B, other grants and how those are calculated, and how Resolution 4122 relates to the suggested ordinances.

Public comment:

Victor White stated he read the documents and it can be confusing to have percentage and dollar amounts. He suggested the Committee chose between the two alternatives. He also asked to be introduced to City Staff.

Secretary Miser moved to deny both ordinances and to move forward with Resolution 4122. The motion was seconded by Member Gonzales. The motion was denied by the following vote:

AYES: Miser, Gonzales
NOES: Simpson, Griggs
ABSTAIN: None
ABSENT: None

The Committee by motion of Secretary Miser moved to amend Section 66-214 per page one and recommended the City codify Resolution 4122. The motion was seconded by Member Gonzales and approved by the following vote:

AYES: Miser, Gonzales, Griggs
NOES: None
ABSTIAN: Simpson
ABSENT: None

2. SUBJECT: Measure S 2018-2019 and 2019-2020 Proposed Budget.

Administrative Services Director Gary Watahira presented on this item. He clarified a portion for Measure S raises for ambulance was not included. The Committee will see a difference in last year's budget compared to this year.

The Committee discussed total retroactive raises and asked Director Watahira to double check numbers and report back. They also discussed the general fund budget, which was not presented and benefit and salary ratios.

The Committee by motion of Chair Simpson moved to table this item until the Committee has reviewed the general fund budget. The motion was seconded by Member Griggs and approved by the following vote:

AYES: Simpson, Miser, Gonzales, Griggs
NOES: None
ABSTAIN: None
ABSENT: None

3. SUBJECT: Measure S 10 Year Spending Plan.

Director Watahira presented on this item.

The Committee by motion of Secretary Miser moved to not consider this plan until the Committee has reviewed the general fund budget. The motion was seconded by Member Griggs and approved by the following vote:

AYES: Simpson, Miser, Gonzales, Griggs
NOES: None
ABSTAIN: None
ABSENT: None

4. SUBJECT: Grant Recommendations for Non-Profit Organizations: the Police Department G.R.E.A.T. program in the amount of \$99,200, SAM Academy in the amount of \$60,000 and the Boys & Girls Club in the amount of \$29,000.

Director Watahira presented on this item.

The Committee discussed the supplemental questions given to the nonprofit groups, the GREAT program contract length, as well as time spent in the classrooms and preparing for the GREAT curriculum.

Public comment:

Victor White stated he had not read the proposals, but sounds like the GREAT program is doing a great job.

Dr. Valadez thanked the Committee for all the work they've been doing. He presented additional information including the supplemental questions asked of them. He said to make a statement that their program is not aligned with gang prevention is not right. They have followed the guidelines and frame work provided and most of their curriculum and structure is based on comprehensive research. They've been here five years and have had a great impact in the community. In addition, relating to the GREAT officer, the summer is a great chance for the two to collaborate by referring students to the youth program. High School mentors are involved in job search training. The organization plans to intergrade Phoenix curriculum and well known wiki elements and will also teach structures that will enable children to engage civically and address gang problems, elements of successful mentoring, and reciprocity between mentors and mentees. He said it is important to have youth enabled through a voice in the community and the program does establish that.

The Committee by motion of Member Gonzales moved to fully fund all organizations approved. The motion was seconded by Secretary Miser and approved by the following vote:

AYES: Simpson, Miser, Gonzales, Griggs.

NOES: None

ABSTAIN: None

ABSENT: None

F. MATTERS INITIATED BY COMMITTEE MEMBERS

1. Resolution 4122 Analysis by Committee Member James Miser.

This item was referenced and discussed during Agenda Item E-1

G. ADJOURNMENT

Being no further business the Committee adjourned their meeting at [7:42:09 PM](#).



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
SPECIAL MEETING MINUTES**

JUNE 14, 2018

6:00 P.M.

Sanger Council Chamber

1700 7th Street

Sanger, CA 93657

A. CALL TO ORDER

The Committee called their special meeting to order at [6:00:52 PM](#).

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Committee Member Gonzales.

C. ROLL CALL

Present: Chair Sue Simpson, Secretary James Miser, Committee Members Tony Gonzales and Melissa Griggs

Absent: None

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

The Committee by motion of Committee Member Griggs approved the agenda as presented. The motion was seconded by Chair Simpson and approved by the following vote:

AYES: Simpson, Miser, Gonzales, Griggs

NOES: None

ABSTAIN: None

ABSENT: None

E. DEPARTMENT REPORTS

1. SUBJECT: Measure S 2018-2019 and 2019-2020 Proposed Budget.

Administrative Services Director Gary Watahira presented an analysis of Resolution 4122. He thanked Secretary Miser for his own analysis and input and stated the City is in compliance with the resolution.

Police Chief Silver Rodriguez presented his Department proposals for the upcoming fiscal years. He said the numbers allocated are estimates and as the time for the purchase gets closer he will have more exact price quotes that will be included in the staff reports for the determination if they are an appropriate use of Measure S funds. For fiscal year 2018-19 he is proposing: \$243,000 for the purchase of five additional

police vehicles and emergency equipment; \$72,000 to procure additional mobile computers that will be installed in the police vehicles to provide officers with real time access to data; \$230,000 for the purchase of cameras and storage of video feed to implement a body worn camera program to video record interactions between on-duty officers and the public; \$50,000 for the purchase of radio equipment and installation. For fiscal year 2019-20 he is requesting: \$20,000 for a second K-9 and a 5-week training program; additional \$15,000 for storage of video feed for the body worn camera program.

Chair Simpson reminded the Committee of Ordinance 1094 and it's charge to the Committee to serve on an advisory only role to the Council.

Fire Chief Greg Tarascou presented his Department proposals. For fiscal year 2018-19 he is proposing: \$50,000 for professional services to create a 5-year strategic plan; \$11,150 for firefighting machinery and equipment, \$7,500 for thermal imaging replacement cameras used in smoke conditions to locate fire; \$6,850 for patient gurney retrofits; \$6,000 for year 1 of 3 to start a hose replacement program; \$30,000 for a radio system upgrade; \$15,000 for year 2 of 3 for purchase of protective clothing; \$600,000 for purchase of a ladder truck; \$105,000 to replace 2 command vehicles. For fiscal year 2019-20 he is proposing the balance of the cost for the ladder truck; \$11,150 for machinery and equipment; \$6,000 for year 2 of hose replacement program; \$15,000 for final year of the protective clothing purchase.

Secretary Miser provided comment regarding his analysis on supplement versus supplant.

Victor White said the Police Department budget requests all seem necessary. He said it seems that a ladder truck might cost more than a regular fire truck and the difference in cost could mean additional personnel.

Committee Member Gonzales said the Committee should proceed with caution and take the time to do it right.

Chair Simpson said she would like to understand if the public safety funds in these two fiscal year budgets will be for all employees as far as raises and benefits and she believes it should only be given to the designated Measure S employees.

Secretary Miser said he listened to the audio of the Council meeting in January 2009 in which Resolution 4122 was approved and it needs to be followed to make sure funds are spent correctly. He said he believes at this point that \$1.7 million dollars is being used to subsidize the general fund.

Committee Member Griggs said she is concerned that the total budgets are overspending revenues.

City Manager Chapa clarified that the agenda item is to consider a budget to make a recommendation to the City Council. He said the Committee has the option to take staff recommendations or can also vote to not recommend and articulate a group consensus as to why not. Staff will take the Committee's recommendation to the Council.

Secretary Miser said he took an oath to follow the law and 4122 doesn't follow the law so he cannot vote for this.

Secretary Miser moved to disapprove because it doesn't follow the rules.

Committee Member Gonzales seconded. The motion was denied by the following vote:

AYES: Miser, Gonzales

NOES: Simpson

ABSTAIN: Griggs

ABSENT: None

Chair Simpson moved to pass the budget with a qualifier that the City Council check the areas that may or may not be in compliance with 4122 and consider the draw down schedule.

Committee Member Griggs seconded. The motion was denied by the following vote:

AYES: Miser, Gonzales

NOES: Simpson

ABSTAIN: Griggs

ABSENT: None

2. SUBJECT: Measure S 10 Year Spending Plan.

Director Watahira presented the 10 Year Spending Plan.

Secretary Miser said there is a dilemma because if the Committee passes the 10 Year Plan they are automatically approving the budget.

Public comment:

Victor White said the problem is having come to an impasse on 2 years of the 10 Year Plan and suggested the Committee should only approve the other 8 years.

Donna Bailey said she agrees with what was said.

Chair Simpson said she can't vote for it because she does not believe that the pay raises for all 50 employees should come from Measure S.

The Committee by motion of Committee Member Gonzales voted to not approve the Measure S 10 Year Spending Plan. The motion was seconded by Secretary Miser and approved by the following vote:

AYES: Simpson, Miser, Gonzales, Griggs

NOES: None

ABSTAIN: None

ABSENT: None

F. ADJOURNMENT

Being no further business the Committee adjourned their special meeting at [6:53:26 PM](#).

I-1



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Chairperson and Committee Members
From: Gary Watahira, Administrative Services Director
Subject: Cancellation of the August Regular Meeting
Attachments: None

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

That the Citizens Oversight Committee cancel the August 7, 2018 regular meeting due to a conflict with the National Night Out Event and set a date for a special meeting in August.

EXECUTIVE SUMMARY:

Each year the Police and Fire Departments sponsor and host the community-wide National Night Out Event. The event will take place on August 7, 2018 from 5:30 to 8:30 pm at Sanger City Park. The event will fall on the same night as the regularly scheduled Citizen's Oversight Committee meeting.

REASON FOR RECOMMENDATION:

Both the Police and Fire Chiefs along with many members of each department actively participate in the event.

FISCAL IMPACT:

None.

Prepared by: Becky Padron, City Clerk

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- Consent
- Info Item
- Action Item
- Department Report
- Redevelopment Agency

- Public Hearing
- Matter Initiated by a Council Member
- Other
- Continued to: _____



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Gary Watahira, Administrative Services Director
Subject: Measure S Budget, Revenue and Expenditure Reports
Attachments: Measure S Budget, Revenue, and Expenditure Reports for May 2018

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

This is not an action item. It is for informational and review purposes only.

EXECUTIVE SUMMARY:

Attached are the Measure S Budget, Revenue, and Expenditure Report for the month of May 2018. This report includes the adopted budget amounts, expenditures that have been incurred during the month and year to date, and revenue that have been received during the month and year-to-date. The report also includes the percentages of revenues and expenditures received/spent year-to-date. The year-to-date expenditures through May 31, 2018, are 74.16% of the budget, and revenues are at 83.71% of the budget. Due to normal processing times; the posting of activity is frequently about one month behind. At year end, additional postings to the fund may be made for up to 2 (two) months.

Highlights:

- Revenues continue to come in strong. Budget vs. Actuals year to date compared to last year is up 13.71%. Year to date FY 17 was 70%, FY 18 is 83.71%.
-
- Due to working on the budget, interest calculations were not completed.

Prepared by: Gary Watahira

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:

COUNCIL ACTION: APPROVED DENIED NO ACTION

- | | |
|---|---|
| <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Info Item | <input type="checkbox"/> Matter Initiated by a Council Member |
| <input type="checkbox"/> Action Item | <input type="checkbox"/> Other |
| <input checked="" type="checkbox"/> Department Report | <input type="checkbox"/> Continued to: _____ |
| <input type="checkbox"/> Redevelopment Agency | |

BACKGROUND:

The Finance Department provides this informational report to the Citizen's Oversight Committee each month.

REASON FOR RECOMMENDATION:

The report is for informational and review purposes only.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A

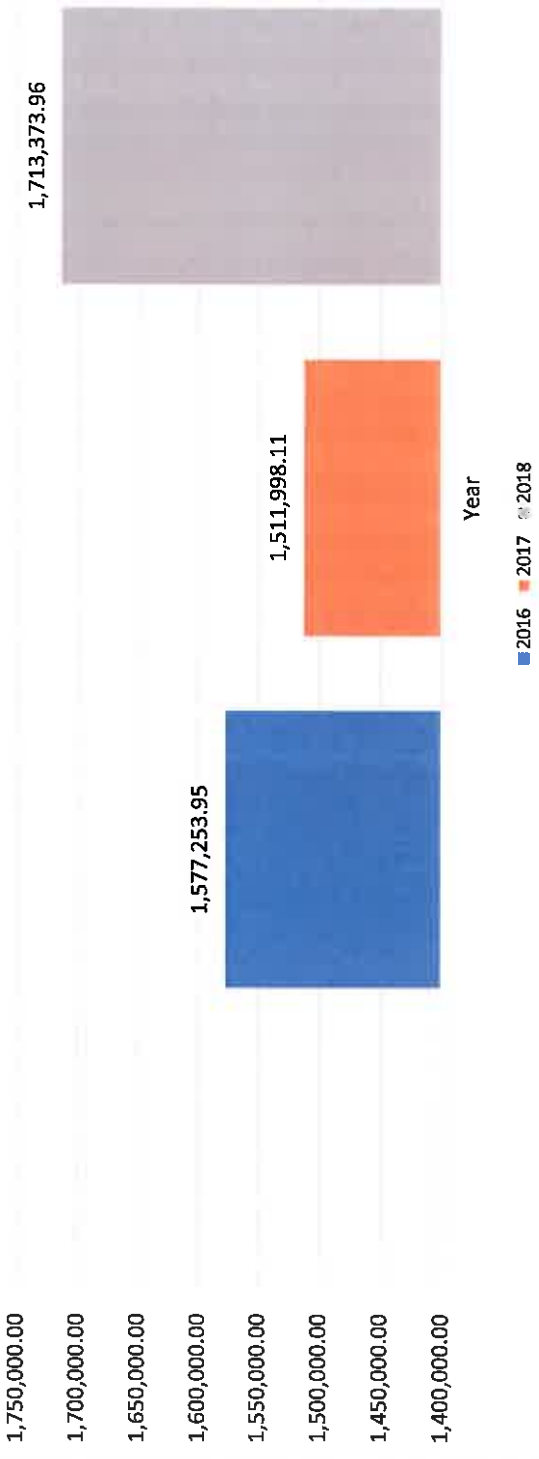
ACTIONS FOLLOWING APPROVAL:

N/A

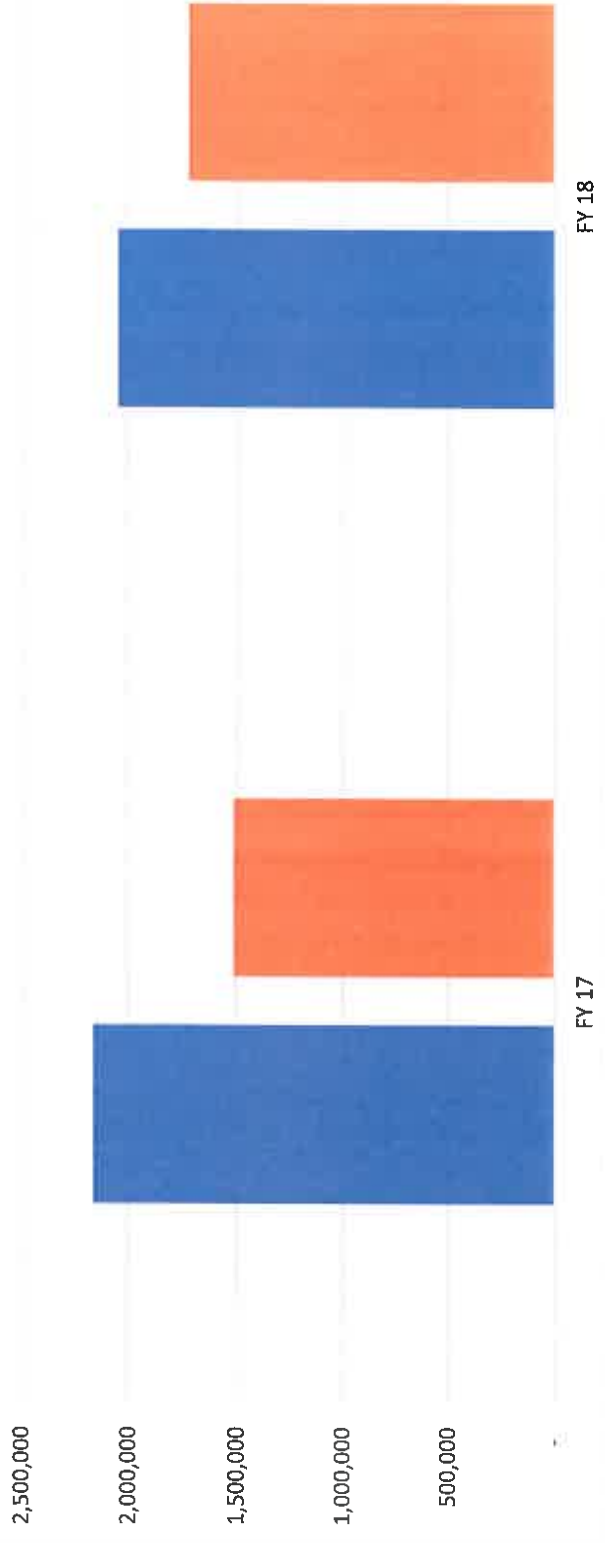
City of Sanger
Measure S
Adopted Budget For FY 2017-18 and
Revenue & Expenditure Report For the Month Ended May 31, 2018

	Adopted Budget	Month To Date	Year-To- Date -	Percent, Year-To- Date
Revenue				
Sales Tax	2,042,946	239,391	1,710,216	83.71%
Miscellaneous Income	0	0	0	0.00%
Interest Income	0	0	3,158	0.00%
Total Revenue	2,042,946	239,391	1,713,374	83.71%
Expenditures - Police				
Wages Measure S	438,951	43,111	391,432	89.17%
Wages General Fund	83,898	6,992	76,907	91.67%
Overtime	75,000	3,292	50,705	67.61%
Other Benefits	293,260	18,560	189,573	64.64%
Total Wages & Benefits	891,109	71,955	708,617	79.52%
Services & Supplies	154,345	6,436	135,639	87.88%
Other Charges	0	0	0	0.00%
Total Operating Expenditures	1,045,454	78,391	844,256	80.75%
Capital Outlay	124,275	0	110,434	88.86%
Gang Prevention/Intervention	101,151	0	87,557	86.56%
Total Police Expenditures	1,270,880	78,391	1,042,247	82.01%
Expenditures - Fire				
Wages-Measure S	248,634	22,913	233,353	93.85%
Wages General Fund	43,312	3,609	39,703	91.67%
Overtime	35,000	2,528	41,160	117.60%
Other Benefits	135,764	11,514	127,423	93.86%
Total Wages & Benefits	462,710	40,564	441,639	95.45%
Services & Supplies	68,934	186	70,226	101.87%
Other Charges	0	0	0	
Total Operating Expenditures	531,644	40,750	511,865	96.28%
Capital Outlay	685,600	9,526	291,083	42.46%
Total Fire Expenditures	1,217,244	50,276	802,948	65.96%
Total Operating Expenditures, Capital Outlay & Gang Prevention/Intervention	2,488,124	128,667	1,845,195	74.16%
Net Operating Revenues (Expenditures)	(445,178)	110,724	(131,821)	
Prior Period Encumbrance-Ambulance	0	0		Paid
Fund Balance Forward from FY 2016-17	2,657,061		2,657,061	
Remaining Available Fund Balance	\$2,211,883		\$2,525,240	

Measure S Revenue By Fiscal Year to Date FY 2016-2018



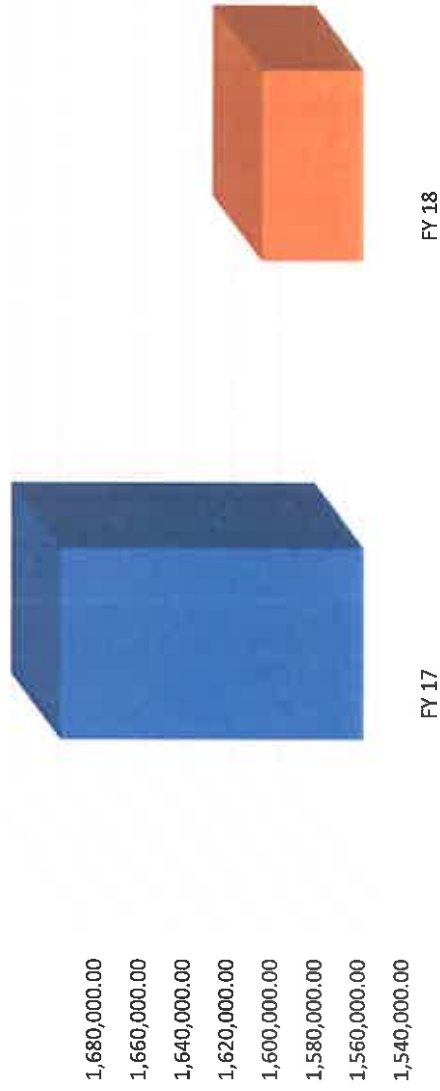
Measure S Revenue Budget vs. Actual



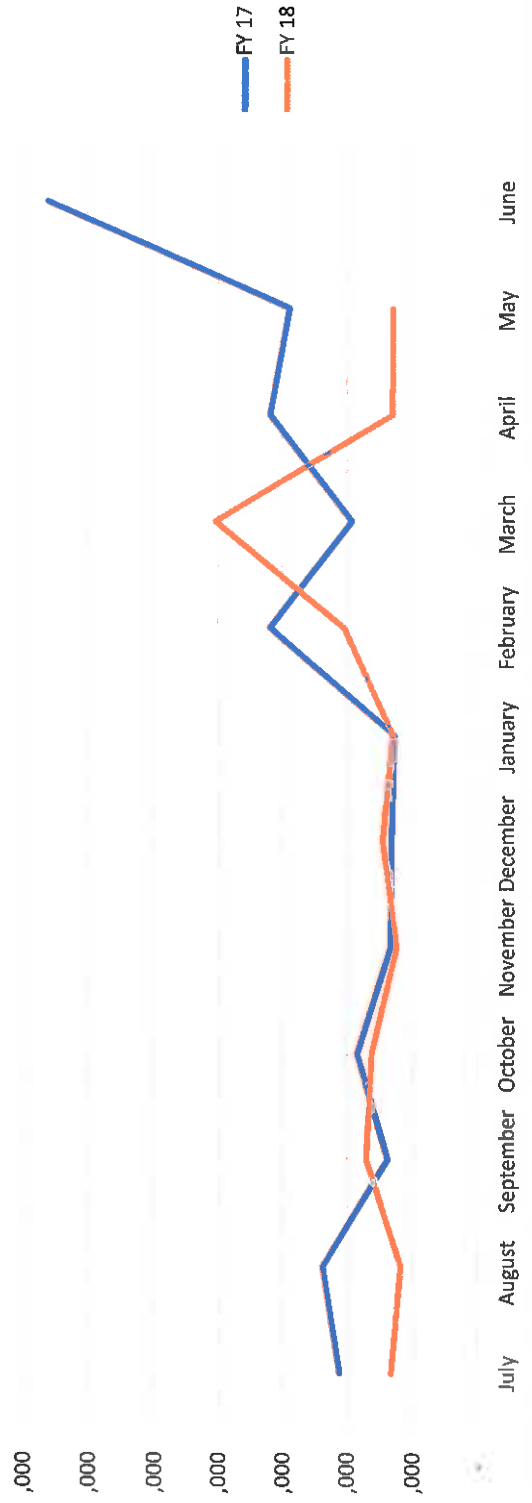
Measure S Revenue By Month FY 2016-2018



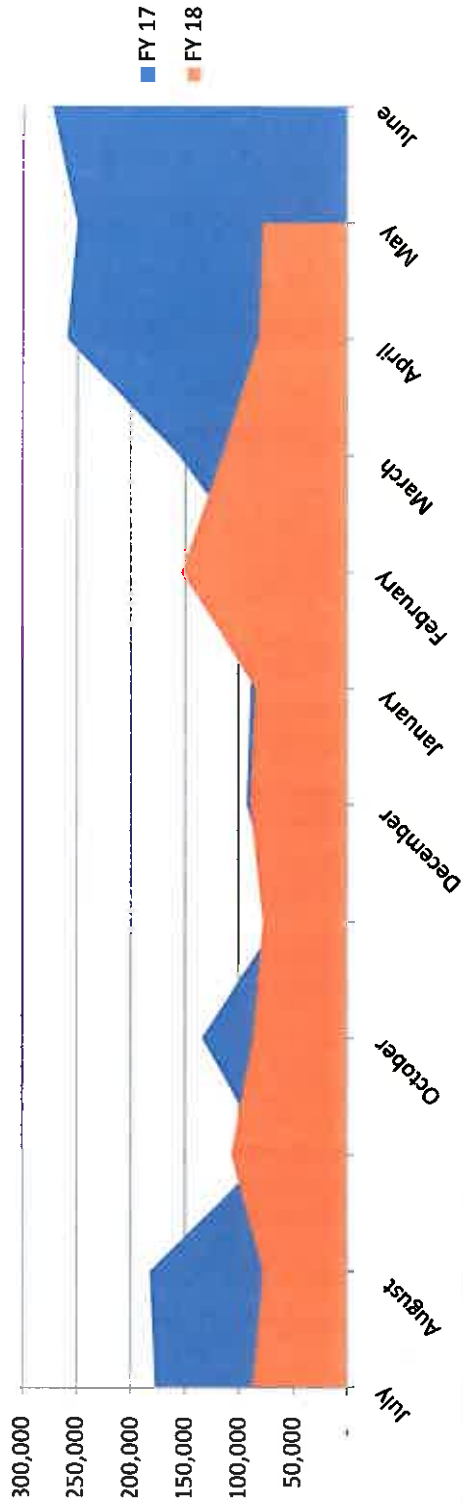
Total Measure S Expenditures - Year to Date



Total Expenditures by Month



Measure S Police Expenditures



Measure S Fire Expenditures

