



**CITIZEN'S OVERSIGHT COMMITTEE (PUBLIC SAFETY)
NOTICE OF SPECIAL MEETING AND
SPECIAL MEETING AGENDA**

July 25, 2017

6:00 P.M.

Sanger Council Chamber

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

E. DEPARTMENT REPORTS

(The public will be provided an opportunity to comment on the agenda item prior to action by the Committee.)

1. **SUBJECT:** Measure S Compliance Audit.

RECOMMENDATION: That the Citizen's Oversight Committee make recommendation to award the Measure S Compliance Audit to Brown Armstrong CPAs.

F. STAFF COMMUNICATIONS

G. MATTERS INITIATED BY COMMITTEE MEMBERS

H. ADJOURNMENT



CITY OF SANGER

REPORT TO THE CITIZEN'S OVERSIGHT COMMITTEE

To: Citizen's Oversight Committee
From: Gary Watahira, Interim Administrative Services Director
Subject: Award Contract for Measure S Compliance Audit

CONFLICT OF INTEREST:

None.

RECOMMENDATION:

Recommend the Citizens Oversight Committee make the recommendation to award the Measure S Compliance audit to Brown Armstrong CPAs.

EXECUTIVE SUMMARY:

Per direction from the Citizens Oversight Committee to procure compliance audit services for Measure S, City of Sanger staff issued a request for proposal (RFP) on April 19, 2017. Four proposals were received on May 31, 2017. All candidates were interviewed by phone on June 15, 2017. The RFP Committee included Kim Jackson, City of Fresno Administrative Manager, Jose Cortez, City of Sanger Accountant and Gary Watahira, City of Sanger Interim Administrative Services Director. The committee unanimously agreed Brown Armstrong would be the best choice to perform the compliance audit.

BACKGROUND:

Measure S was first adopted on February 5, 2008, took effect on July 1, 2008 and was set to expire after ten years following the effective date. The extension of Measure S to June 30, 2028 was approved at the general municipal election held on November 8, 2016. The Citizens Oversight Committee recommended a compliance audit for Measure S. The RFP for the audit was issued on April 19, 2017 with a deadline for proposal submission of May 31, 2017. On June 15, 2017, the four companies submitting proposals were interviewed by the RFP committee. The proposers included Brown Armstrong CPAs, Patel and Associates,

Prepared by: Gary Watahira

Approved by: _____

REVIEW: City Manager: _____

Finance: _____

City Attorney: _____

TYPE OF ITEM:	COUNCIL ACTION:	APPROVED	DENIED	NO ACTION
___ Consent	___	___	___	___ Public Hearing
___ Info Item	___	___	___	___ Matter Initiated by a Council Member
___ Action Item	___	___	___	___ Other
___ Department Report	___	___	___	___ Continued to: _____
___ Redevelopment Agency	___	___	___	

LLP, Hudson, Henderson & Company, Inc, and Eadie and Payne, LLP. The proposed cost for services ranged from \$15,450 to \$60,000. Brown Armstrong's proposed price is \$23,400.

REASON FOR RECOMMENDATION:

The recommendation is based on Brown Armstrong's municipal experience and strength of their interview.

FISCAL IMPACT:

The cost proposal to perform the compliance audit is \$23,400.

ALTERNATIVES:

N/A

ACTIONS FOLLOWING APPROVAL:

Recommendation will be provided the City Council