

CITY OF SANGER  
GANG/DRUG PREVENTION/INTERVENTION SERVICES GRANT PROGRAM

APPLICATION COVER SHEET

Date: March 1, 2017

Amount of Grant Request: \$ 12,500.00

Name of Project, Program, Activity or Event: Unity Estates High School Bigs Program

Lead Organization: Big Brothers Big Sisters of Central California

Partnering Organizations: Kings River High School and Taft Independent Study

Unity Estates Apartment Complex

Brief Description of Project, Program, Activity or Event (25 words or less):

The High School Bigs Program is a research-based mentoring program allowing high school students to provide one-to-one mentoring and support to elementary students.

CITY OF SANGER  
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APPLICATION CHECK LIST

Review the following list of the items required in your grant application packet. Place a checkmark next to each item that is included and indicate "N/A" if the item is not applicable.

Tab A

- Application Cover Sheet
- Application Check List
- Contact Information
- Partner Contact Information
- Conflict of Interest
- Organizational Capacity

Tab B

- Program Summary
- Program Details
- Program Eligibility
- Program Participation Cost/Fees
- Performance Measures

Tab C

- Program Budget

Tab D

- Letter(s) of Support – Optional

Tab E – For Original Copy Only

- Audited Copy of Lead Organization's Financial Report
- Lead Organization's Annual Budget
- Job Descriptions (for positions funded through Measure S only)
- Staff Resumes (for positions funded through Measure S only)
- Approval of Facility Use (if applicable)
- General Liability Insurance Certificate
- Non-Profit Status Documentation
- Articles of Incorporation
- Organization By-laws

CITY OF SANGER  
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CONTACT INFORMATION

Lead Applicant/Organization: Big Brothers Big Sisters of Central California

Address: 4047 N. Fresno Street

City: Fresno, State: CA Zip Code: 93726

Phone Number: 559-268-2447 Fax Number: 559-268-1006

Website Address: www.bigs.org

Federal Tax ID #: 94-1668376

Tax-Exempt Designation: 501(c)3

Primary Contact Person: Diane Phakonekham, MS

Title: Executive Director

Phone Number: 559-268-2447 Other: 559-283-3842

Email Address: dphak@bigs.org

Other Contact: Amber Alonzo

Title: Executive Administrative Assistant

Phone Number: 559-268-2447 Other: 559-305-0046

Email Address: aalonzo@bigs.org

#### **4. Collaborative Partners**

**Partner: Kings River High School and Taft Independent Study School**

**Partner: Unity Estates Apartment Complex**

Big Brothers Big Sisters of Central California (BBBSCC) has collaborated with Unity Estates Apartment Complex and Kings River/Taft High School for over a year. We intend to continue this High School Bigs Program partnership in Sanger, California. This program is held every Thursday for 90 minutes at Unity Estates Apartment Complex. Big Brothers Big Sisters of Central California has matched children "Littles" from Unity Estates Apartment Complex with high school students "Bigs" from Kings River/Taft High School. All of the "Bigs" and "Littles" have been referred to our agency and interviewed by a Big Brothers Big Sisters staff member to make the best match possible. Big Brothers Big Sisters is currently operating 19 High School Bigs Programs and a Bigs In Blue "Lunch Buddies" Program in the Central Valley. The partnership between all three entities is essential to ensuring the program is successful and that each child enrolled in the program receives the maximum benefit from their "Big."

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PARTNER CONTACT INFORMATION

Name of Project, Program, Activity or Event: Unity Estates High School Bigs Program

Partnering Applicant/Organization: Unity Estates Apartments

Address: 1410 J Street

City: Sanger, State: CA Zip Code: 93657

Phone Number: 559-900-1307 Fax Number: \_\_\_\_\_

Website Address: \_\_\_\_\_

Primary Contact Person: Alicia Valencia

Phone Number: 559-308-8370 Other: 559-900-1307

Email Address: ali@communityresidentservices.com

Federal Tax ID #: 26-1092467

Tax-Exempt Designation: 501 (c)(3)

CITY OF SANGER  
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CONFLICT OF INTEREST

Name of Project, Program, Activity or Event: Unity Estates High School Bigs Program

Lead or Partnering Applicant Organization: Big Brothers Bigs Sisters of Central California

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between the City of Sanger, Sanger City Council, or Citizens Oversight Committee and your personal interests, financial or otherwise that may exist with the/your request for grant funding.

I (we) have no conflict of interest to report

I (we) have the following conflict of interest to report

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Date: 3/1/17

Signed: 

Printed Name: Diane Phakonekham

Please note that listing conflict of interest or potential conflict of interest does not necessarily preclude you or the organization from applying for or receiving grant funding.

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CONFLICT OF INTEREST

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I (we) have no conflict of interest to report

I (we) have the following conflict of interest to report

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Date: 3/30/17

Signed: \_\_\_\_\_

Printed Name: Erin Myers, Executive Director

Please note that listing conflict of interest or potential conflict of interest does not necessarily preclude you or the organization from applying for or receiving grant funding.

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CONFLICT OF INTEREST

Name of Project, Program, Activity or Event: Unity Estates High School Bigs Program

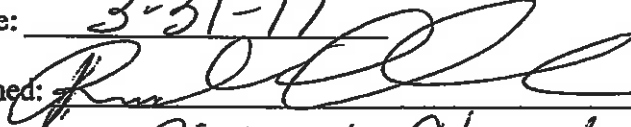
Lead or Partnering Applicant Organization: Big Brothers Bigs Sisters of Central California

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between the City of Sanger, Sanger City Council, or Citizens Oversight Committee and your personal interests, financial or otherwise that may exist with the/your request for grant funding.

I (we) have no conflict of interest to report

I (we) have the following conflict of interest to report

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Date: 3-31-17  
Signed:   
Printed Name: Richard Church

Please note that listing conflict of interest or potential conflict of interest does not necessarily preclude you or the organization from applying for or receiving grant funding.



## 6. Organizational Capacity

### *1. Description/Profile of lead organization*

Big Brothers Big Sisters of Central California (BBBSCC) is an affiliate agency of Big Brothers Big Sisters of America. The local agency was originally formed in 1968 in Fresno, California and began mentoring at-risk children in Fresno County in 1969. In 1997 satellite offices opened in Hanford and Madera to cover an expanded service area of Kings and Madera Counties. Expanding yet again, in late 2007 we merged with Big Brothers of Tulare County and changed the name to reflect our regional nature. Since 1969, we have served over 15,000 at-risk children and their families.

The mission of Big Brothers Big Sisters of Central California is to provide children facing adversity with strong and enduring, professionally supported 1-to-1 relationships that change their lives for the better, forever. Studies have shown that the children in our programs have increased their GPA, reading levels, class participation and improved their school attendance. In addition, they have shown an increase in their social and emotional behavior.

Big Brothers Big Sisters of Central California offers three different programs for matches to come together:

#### **High School Bigs:**

High School students meet for 90 minutes a week with elementary school students at the elementary school site. BBBSCC staff coordinates and supervises the match meetings. A representative is always available for match support to ensure that the match thrives and has the necessary tools to be sustained. By playing sports, games, drawing or talking, Littles develop and improve their academic and social skills.

#### **Community Based Mentoring:**

This traditional program is the most flexible Big Brothers Big Sisters offers. They typically meet 2 to 4 times a month, but timing is based on individual schedules. This allows for more individualized mentoring and outings outside of the school setting.

#### **Bigs In Blue "Lunch Buddies Mentoring":**

Matching law enforcement officers and professionals with children at their school or other community site is our third program. For one hour a week the "Big" meets their "Little" during the child's lunch period. They eat lunch together, play sports, make crafts, work on homework or just talk. This provides a healthy representation of law enforcement for the child and community while providing a positive influence in the child's life.

## **2. Experience**

- A. Big Brothers Big Sisters of Central California has been operating the High School Bigs Program in the Central Valley for over 12 years.
- B. The High School Bigs Program began in 2004 at Alpha Elementary School in Madera, California. Since then, Big Brothers Big Sisters of Central California has expanded into Fresno and Tulare Counties, expanding the High School Bigs Program. We currently partner with 29 schools and 13 districts to operate 19 High School Bigs Programs in the Central Valley.
- C. Each High School Bigs Program is executed and supervised by a Big Brothers Big Sisters of Central California qualified Coordinator. Coordinators hold a Bachelors degree or higher, have completed a thorough background check and have completed the "Fundamentals of Youth Protection" training through Big Brothers Big Sisters of America. Coordinator Danielle Oglesby has been with our agency a little under a year. She has recently taken over as the Coordinator for programs in Cutler-Orosi, CA, Dinuba, CA and Sanger, CA. Gladis Villalpando is the High School Bigs Teachers Assistant. Gladis has been with our program since January 2017 and is currently Danielle Oglesby's Teachers Assistant at all of her programs.

## **7. Program Summary**

The High School Bigs is a research-based mentoring program allowing high school students to volunteer to provide 1-to-1 attention, support and encouragement to an elementary student. The high school students are recruited, screened and trained by an experienced staff member. The high school students "Big" are then matched with a child "Little" based on compatibility to comprise a Big and Little match that is part of a collaborative, school based, High School Bigs Program.

Children are referred to the program by parents, teachers, counselors or after school coordinators. To qualify for the program the children must receive free or reduced lunch at school, come from non-traditional homes or have a parent that is or was incarcerated. Once a week, the students (Bigs and Littles) will meet at Unity Estates Apartment Complex for 90 minutes for a variety of activities.

The entire program is coordinated and supervised by experienced Big Brothers Big Sisters of Central California employees. The extensive screening and training paired with strong support lay the foundation for successful interactions and meaningful relationships. This program is shown to benefit both the mentor and the mentee while aligning with the outcome goals of Measure "S".

### **Benefits to the Littles:**

- Increased self-esteem
- Improved positive attitude
- Increased tolerance
- Improved social skills
- Improved academic skills
- Improved school attendance

### **Benefits to the Bigs:**

- Gained knowledge of child development
- Earned community service hours
- Gained tutoring/mentoring experience
- Developed leadership skills
- Increased self esteem
- Developed job skills
- Increased interest in higher education

In addition, High School Bigs (mentors) are eligible for participation in other program activities through Big Brothers Big Sisters and, as seniors, can take advantage of the High School Big Scholarship Program. Most significantly, High School Bigs experience the joy and life changing power of mentoring while Littles have the opportunity to connect with a role model close to their own age with whom they identify.

To help track progress and success of the program, surveys are administered that ask students to report how they feel about the mentoring program and the ways it may have impacted their lives. Report cards and school records are reviewed for attendance, discipline, and academic progress. Additional input from teachers and parents is also collected to provide feedback on program success and improvement.

All of the recruitment of the participants is done by Big Brothers Big Sisters of Central California employees with the help of each school principal. Each participant must apply and interview before being accepted in to the program.

## 8. Program Details

The High School Bigs program equips each child with the supplies and resources necessary to excel in school and in our program. School Supplies, reading materials and backpacks are provided to each child as they enroll into the High School Bigs Program. Through our experience with High School Bigs Program, we have seen a number of children not able to complete their school work due to lack of resources available to them. This is why it is important to make sure that each child in our program has a positive influence and necessary resources to succeed in school and in their future.

Big Brothers Big Sisters of Central California has implemented a comprehensive curriculum that is followed by each program in the Central Valley throughout the school year. Our curriculum consists of 20 different modules that align with California Common Core. These modules are designed to be completed by the matches to promote teamwork and positive school involvement.

### Modules:

Message Boards  
Fruit Smoothies  
Culture Box  
Skeleton Bones  
Ghost Balloons  
Dancing Ghost  
Bridges  
Pizza Face  
Fossils  
Ice  
Maps  
Grass Buddies  
Ooblek  
Butter  
Kites  
Elephant Toothpaste  
Bath Salts  
Ice Cream  
Volcanos  
Snow

### Learning Objective:

Various communication styles  
Healthy eating and measurements  
Cultural awareness and acceptance  
Learn scientific name of human anatomy  
Chemical reactions  
Static electricity  
Engineering and problem solving  
Healthy eating  
"How it's made" and science  
Elements  
Geography  
Environmental awareness  
Chemical reactions  
Physical reactions  
Engineering and problem solving  
Exothermic reaction  
Physical reaction  
Chemical reactions  
Physical reactions  
"How it's made"

Along with weekly meetings between the "Bigs" and "Littles", Big Brothers Big Sisters of Central California hosts two summer events, as well an end of year celebration and a holiday party for our programs. The two summer events allow for the "Bigs" and "Littles" to remain in contact over the summer when school is not in session. The end of the year celebration is held annually at Wild Water Adventures. The entire park is closed down for Big Brothers Big Sisters of Central California and our participants. This is a great opportunity for other programs to meet

one another and interact with children in other communities. Lastly Big Brothers Big Sisters of Central California hosts a holiday party for each program in December. Every child in our program is invited to the holiday party and every child that attends receives a gift.

## **9. Program Eligibility**

To be enrolled as a “Little” in the High School Bigs Program the child must meet two of the following three criteria:

1. Child must be between grades 1-5
2. Child must come from a non-traditional household (single parent residence, living with grandparents, foster care, etc.)
3. Child must qualify for free or reduced lunch

To be enrolled as a “Big” in the High School Bigs Program the mentor must:

1. Obtain approval from school, counselor and parent
2. Provide a letter of recommendation
3. Provide a copy of most recent report card/grades

## **10. Program Participation Cost**

There are no costs charged to participants.

## **11. Performance Measures**

National research has shown that children with a Big Brother or Big Sister in our program are 52% less likely to skip school, 46% less likely to begin using illegal drugs and 90% stated that their Big made them feel better about themselves. These statistics come from data that is compiled throughout the life of our program. Each child receives a Youth Outcome Survey (YOS) before they are matched so we can gain a better understanding of what each child needs the most assistance with. The YOS allows us to monitor each child during their match to ensure that they are benefitting from their match. Along with social and emotional data, it is important that we track academic success. Upon enrollment a report card is obtained from each child and then each year they participate for comparison. Local statistics have seen more than 50% increase in school attendance, 45% decrease in school referrals and improvements in math and reading grades. Each school receives a year end report and may request other reports if necessary.

## 12. Program Budget

### Revenue

Revenue Source	Amount	Percentage of Program Budget
Organization	\$ 2,500.00	10%
Partner Organization	\$ 10,000.00	40%
Measure S Grant	\$ 12,500.00	50%
<b>Total Revenue</b>	<b>\$ 25,000.00</b>	

### Expense

Expense Description	Budget	Organization	Partner	Measure S Funds	Percent of Grant
<b>Operating Expense</b>					
Curriculum Supplies	\$ 2,000.00	\$ 200.00	\$ 800.00	\$ 1,000.00	50%
Program Supplies	\$ 1,650.00	\$ 165.00	\$ 660.00	\$ 825.00	50%
Mileage	\$ 1,300.00	\$ 130.00	\$ 520.00	\$ 650.00	50%
Summer Event 1	\$ 200.00	\$ 20.00	\$ 80.00	\$ 100.00	50%
Summer Event 2	\$ 200.00	\$ 20.00	\$ 80.00	\$ 100.00	50%
End of the Year Celebration	\$ 500.00	\$ 50.00	\$ 200.00	\$ 250.00	50%
<b>Sub total Operating Expense</b>	<b>\$ 5,850.00</b>	<b>\$ 585.00</b>	<b>\$ 2,340.00</b>	<b>\$ 2,925.00</b>	<b>50%</b>
<b>Staffing Expense</b>					
HSB Coordinator (1/3 Salary)	\$ 12,750.00	\$ 1,275.00	\$ 5,100.00	\$ 6,375.00	50%
HSB TA (1/3 Salary)	\$ 5,000.00	\$ 500.00	\$ 2,000.00	\$ 2,500.00	50%
Administration	\$ 1,400.00	\$ 140.00	\$ 560.00	\$ 700.00	50%
<b>Sub Total Staffing Expenses</b>	<b>\$ 19,150.00</b>	<b>\$ 1,915.00</b>	<b>\$ 7,660.00</b>	<b>\$ 9,575.00</b>	<b>50%</b>
<b>Total Expenses</b>	<b>\$ 25,000.00</b>	<b>\$ 2,500.00</b>	<b>\$ 10,000.00</b>	<b>\$ 12,500.00</b>	<b>50%</b>

Community Resident Services Inc.  
2554 Millcreek Drive Suite 101  
Sacramento CA 95833  
Office 916-900-1307 Fax 916-993-5269

March 27, 2017

Big Brothers Big sisters of Central California  
4047 N. Fresno Street  
Fresno, CA 93726  
Attn: Diane Phakonekham, Executive Director

Re: Letter of Support and Use of Facility

To Whom It May Concern:

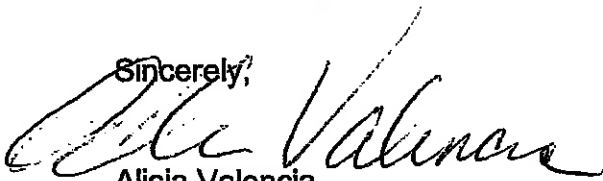
I, Alicia Valencia, Central Valley Services Director give my full support and acknowledge my partnership with Big Brothers Big Sisters of Central California. I urge you to please re-fund the Gang/Drug Prevention/Intervention Services Grant to the High School Bigs Program this year.

As the Director, I have seen it firsthand how much my students benefitted from the High School Bigs Program. I've seen a growth in their academic achievements, increase reading levels and improvements on their social and emotional behaviors. Having these high school mentors come once a week for 90 minutes to help with homework and then doing hands on learning activities has been a big contributor to my students' success.

My students look forward to spending time and seeing their Bigs every week at my site. It would be heartbreaking if their bonds would end if this program is not funded.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Alicia Valencia  
Central Valley Services Director  
Personal Cell 559-308-8370  
[ali@communityresidentservices.com](mailto:ali@communityresidentservices.com)